

DE@CUESTA

DE@CUESTA Online

DE@CUESTA is a fully online publication with embedded links rather than URLs. Just click on the blue text to activate the links.

Contents

Note for Cuesta DE Instructors

Best Practices: Archiving Your Online Content and Communications

How To Backup & Download Your Bb Course

Online Teaching Training

Now in Moodle News

Must Read, Follow, & See

Links To The Latest Happenings In DE

Learning Objects

Tips & Tricks

Conference & Paper Calls

Cuesta is Migrating to Moodle

Got Something to Share?

Send best practices, suggestions, and web links for inclusion in DE@CUESTA to aklinger@cuesta.edu

Note for Cuesta DE Instructors

from Sean Landers



Got Video?

Need Video?

EduStream is Here!

Created a video you wish to share?

Looking for an educational video to use?

EduStream has solutions for both needs.

What is **EduStream**?

EduStream is a FREE, user-friendly, centralized resource for providing video-on-demand capabilities to all California Community Colleges. With EduStream you can:

- Upload and embed locally authorized video (and other large files) into Blackboard, Moodle, or My Courses.
- Access captioned (ADA compliant) video from EdStream's professional library.

How do I get access to **EduStream**?

Do one of the following:

- Submit a work order requesting an account.
- Attend an EdStream training class and an account will be created for you just prior to the training. (Contact techtrainer@cuesta.edu to register for training.)

You can find EduStream instructions [here](#).

Bottom Line

If you have video or other large files you'd like to share, **EduStream** is the storage solution.

Best Practices: Archiving Your Online Content and Communications

As Cuesta prepares to migrate from Blackboard to Moodle, you should be archiving your Bb courses and organizing your instructional materials. This will make the migration smoother for you.

Now is the time to start saving your files, communications, and records so that you will have access to them in the future, even when your access to the learning management system (LMS) you use terminates. Most importantly, download your grade book, particularly since some students take Incompletes and others contest their grades. You want to be able to go back to your records in future semesters without having to have access to Blackboard or whatever learning management system you are using. Similarly, save pertinent emails, if they are in your LMS's internal email system, as they are with Blackboard.

Backing up your entire Blackboard course shell is an excellent practice, but keep in mind that you have to have access to Blackboard to open it subsequently. Also, such a back up does not save emails, announcements, discussion posts, and chat logs. For many online instructors, the communications areas of their courses are actually the most active and content-rich. So if you want to recycle your content from those areas to use in future courses or if you want to be able to refer to communications down the line, be sure to archive your materials in addition to backing up your course.

Creating a document of saved communications and announcements now will make it much easier for you to reconstruct your Blackboard courses in Moodle! For more information about Cuesta's migration, please see the final page of this newsletter.

Sonoma State University provides an excellent DIY guide to archiving, entitled "[Last Minute Tasks for WebCT.](#)"

- [Archive & Download Course Files \(PDF\)](#)
- [Archive & Download Assignment Dropbox Submissions \(PDF\)](#)
- [Archive & Download Discussions \(PDF\)](#)
- [Archive & Download Your WebCT Course Grade Book \(PDF\)](#)

How To Backup & Download Your Bb Course:

- (1) Enter your Course and click on the "Build" Tab
- (2) Click on the Manage Course link under the Designer Tools Menu
- (3) Click on the Backup link
- (4) Click on Backup Course Button. Your file will be "added to the queue." Wait a bit, click on Manage Course; then click on the Backup link again.
- (5) You should see your file name and today's date with the status marked "completed."
- (6) Click on the drop down arrow after the file name/ title and select "Save as File"
- (7) The default setting saves the backup file into the My Files area. Type in a file name that you will remember in the "save as" box and click on the OK button. (This step may take a while . . .)
 - If you receive an error message that indicates that your file is too large to save, then try saving the file in the "Class Files" area rather than in the "My Files" area.
- (8) Click on File Manager under the Designer Tools Menu.
- (9) Look for the name of the file you just saved. It will have the ".bak" ending
- (10) Click on the drop down arrow after the file name and select "download."
- (11) Your computer may require you to select an area on your hard drive on which to save your file, or it may simply download the file automatically to your desktop.

It is never too early to start saving your documents from Blackboard to your own computer or flash drive. Organize your materials by topic or by week of instruction, so they will be easy to track and upload as needed. If you use announcements, emails, and discussion posts in Bb to communicate with your students, be sure to save those, too, so that you can recycle them.

Now in moodle NEWS

Moodle's Worldwide Organization Site

Moodle is a Course Management System (CMS), also known as a Learning Management System (LMS) or a Virtual Learning Environment (VLE). It is a Free web application that educators can use to create effective online learning sites.

"Moodle.org/educators is a wonderful resource full ways you can improve your Moodling, connect with peers and discuss the intricacies of a quality online classroom."

Read About Other Colleges' Moodle Migrations:

CALPOLY: Transitioning to Moodle

SSU Moodle Project

Moodle Articles, Demos, and How-To-Links

Back to School: 17 awesome sites for Moodle training videos," by Joseph Thibault.

"Happy Friday: my top 5 favorite Moodle sites," by Joseph Thibault.

"How Students View a Moodle page (Research on Eye tracking across a Course)," by Joseph Thibault.

The Pulse interviews Lou Pugliese, CEO and Chairman of Moodlerooms Inc.

Embedding Youtube Video in Moodle

Moodle Tutorials

Moodle Recipes for Educators - a community cookbook! This is a growing collection of teaching and learning 'recipes' of using Moodle in a range of educational settings. The recipes are contributed by educators for educators.

Moodle 2.0 E-Learning Course Development by William Rice.

English Comp Course Template @Moodleshare

Moodle Student FAQ

Check out MoodleTuts, a web resource dedicated to 5-minute Moodle tutorials- who says learning can't come in snack sized packages?

Moodle 2.0 Preview: "Each journey begins with a step, and the Moodle 2.0 Preview is the first step in changing the image of the LMS."

Check out the Moodle Demonstration Site, designed in Moodle 2.0 "for you to explore features in Moodle 2.0. The database and files are erased and restored to a clean state every hour on the hour, so don't worry if you make a mess." At the course demo site, you can view a course in Moodle Basics and learn all you need to know from "Understanding Moodle."

Seeking Online Teaching Training?

"The @ONE Project @ONE's programs provide training, online resources and research for free - or at a very low cost - thanks to funding from the California Community College Chancellor's Office Telecommunication and Technology Infrastructure Program (TTIP)."

[Building Online Community with Social Media](#)

Mon, 10/24/2011 - 8:00am - Fri, 11/18/2011 - 5:00pm (Pacific Time)

[Designing Effective Online Assessments](#)

Mon, 10/24/2011 - 8:00am - Fri, 11/18/2011 - 5:00pm (Pacific Time)

[Introduction to Online Teaching and Learning](#)

Mon, 10/24/2011 - 8:00am - Fri, 11/18/2011 - 5:00pm (Pacific Time)

[Introduction to Teaching with Moodle](#)

Mon, 10/03/2011 - 8:00am - Fri, 10/28/2011 - 5:00pm (Pacific Time)

For those of you interested in the training opportunities from @ONE, remember that Cuesta has a pre-paid account. All you have to do is use the coupon code cu3st4pl4n when you register (the third character from the end is a lower-case L, not the numeral 1).

Must Read

- ["WASC Distance Education Policy Revised For 2011,"](#) by Sandoval Chagoya.
- ["College Presidents Are Bullish on Online Education but Face a Skeptical Public,"](#) by Jeffrey R. Young.
- ["The Gates Foundation Makes Unprecedented Investment In 'Facebook For Higher Education',"](#) by a Staff Writer for Edudemic 'In The News.'
- ["Google Apps Marketplace Adds an Education Aisle,"](#) by Ben Wieder.
- ["Online Education Is Everywhere. What's the Next Big Thing?"](#) by Marc Parry.
- ["Trading In '.edu' for '.com',"](#) by Josh Fischman.

- “The Problem That Has No Name: Or, If Computers Are A Labor Saving Device, Why Am I Working A Double Shift?” by Claire Potter.
- “Gamification: Using Game Mechanics To Enhance Elearning,” by Rick Raymer.
- “The Effects Of Twitter In An Online Learning Environment,” by Logan Rath.
- “My 64 Years of Fighting for Innovation,” by Murray Block.
- “The Startup Man: A Conversation With Joi Ito,” by Gregory Mone.
- “Collegiality, Online Discussions, and EdTech Vendors,” by Joshua Kim.
- “What Can You Gain By Teaching Online?” by Michelle Everson.
- “7 Gifts of Working with Virtual Academic Colleagues,” by Joshua Kim.
- “10 Things I've Learned About Teaching Online,” by Michelle Everson.
- “Simple Post-its for Teaching Improvement,” by Heather M. Whitney.
- “Creative Approaches to the Syllabus,” by Jason B. Jones.
- “Online Classes: Tips for Success,” by Donna Loudon.
- “Online Learning Indicators,” by Erlan Burk.
- “From the Archives: Being Social,” by Natalie Houston.
- “@Shakespeare: Using Twitter for Student Questions,” by Prof. Hacker.
- “Teaching Students to Search with ‘Google Search Education Evangelism’,” by George Williams.
- “Online Writing Groups (dissertators and new faculty),” by Billie Hara.
- “Online-Mentor Program Raises Retention of At-Risk Science Students,” by Molly Redden.
- “Accessibility in a Digital Age 1.3,” by George Williams.
- “Could Professors’ Dependence on Turnitin Lead to More Plagiarism?” by Marc Parry.
- “With Cheating Only a Click Away, Professors Reduce the Incentive,” by Jie Jenny Zou.
- “Keeping Up With Online Assignments and Grading,” by Jason B. Jones.
- “How to Measure (and Improve) Students’ Digital Skills?” by George Williams.
- Title 5 Regulations on Distance Education
- “Guidelines for Good Practice: Effective Instructor-Student Contact in Distance Learning,” The Academic Senate for the California Community Colleges, Adopted Spring 1999.
- “Guide to Evaluating Distance Education & Correspondence Education,” A Publication of the Accrediting Commission for Community and Junior Colleges Western Association of Schools and Colleges, October 2010 Edition. Scroll down to Commission Publications: <http://www.accjc.org/publications.htm>
- National Education Technology Plan 2010.
- Distance Education Guidelines for Students with Disabilities Task Force Issued: January 2011.
- “Distance Education Report,” California Community Colleges Chancellor’s Office, Jack Scott, Chancellor, Prepared by the Academic Affairs Division and the Office of Communications, April 2011.
- “2010 Distance Education Survey Results: Trends in eLearning: Tracking The Impact of eLearning at Community Colleges,” Instructional Technology Council.

Want A Grant?

Check out this searchable list of federal funding programs and foundations that offer grant opportunities for distance learning.

Must Follow

- [Instructional Technology Council Newsletter](#)
- [Some Random Thoughts: Musings on Learning, Training and Open Source](#)

Must See

- [Why Textbooks Should Be Open Source \[Infographic\]](#)
- [University Libraries in the Web Age](#)
- [10 Educational and Free Movies Just Released On YouTube](#)
- [TeacherTube](#)
- [TED: Ideas Worth Spreading](#)
- [Google Apps for Higher Education: Faculty and Students Speak Out About Google Apps](#)
- [The Ultimate Guide To Google+ For Educators](#)
- [An Incredible Way To Teach Music Using iPads In The Classroom \[Video\]](#)
- [The Evolution of Classroom Technology](#)
- [Glass Harp- Toccata and Fugue in D-minor](#)

Tips & Tricks

- ["Discussion Management Tips for Online Educators,"](#) by Jo Macek.
- ["Herding Chats: Reflections On A Synchronous Online Interaction,"](#) by LeAne H. Rutherford.
- ["Four Tips to Help Distance Educators Manage Time Spent Online,"](#) by Jennifer Patterson Lorenzetti.
- ["How To Provide Fair And Effective Feedback In Asynchronous Courses: 3 Best Practices For Online Teachers,"](#) by Elizabeth A. Gruenbaum.
- ["Tools For Teaching,"](#) by Barbara Gross Davis.
- ["Games in the Classroom \(part 2\),"](#) by Anastasia Salter.

- ["Tips and Tools for Fostering a Creative e-Learning Class,"](#) by Susan Doctoroff Landay.
- ["Writers' Bootcamp: Organizing Intrusive Thoughts,"](#) by Billie Hara.
- ["New Video Editing Options with YouTube's Browser-based Editor and Magisto,"](#) by Wesley Fryer.
- ["Make the most of your laptop battery: 4 ways,"](#) by Claire Knight.
- ["Online Ed: More freedom with technology,"](#) by Jake Simms.
- ["Interested in Turnitin Plagiarism Detection? Here's a video on how to setup a Turnitin activity,"](#) by Joseph Thibault.
- ["Become Code-Literate with Codecademy,"](#) by Jason B. Jones.
- [Digital Awareness Tips, Tools & Information](#)
- [Cumulative 21st Century Digital Risk Assessment](#)
- [Screencast Video](#)
- [Social Networking](#)

Looking For Learning Objects?

- [LitCharts](#)
- [TextBooksFree](#)
- [Eyes On The Solar System](#)
- [Myths and Legends](#)
- [PaperOnWeb](#)
- [Wordle](#)
- [YouTube EDU](#)
- [Online-Convert](#)
- [Graphing Calculator](#)

Cuesta is Migrating to

Attention students and faculty! We're happy to announce that Cuesta will be moving to Moodle.

Moodle is an Open Source Learning Management System (LMS) in use at more than 50,000 sites worldwide. Over the course of 2010-11, the Distance Education Committee worked with a subcommittee of the Technology Committee and the Director of Distance Education to evaluate LMS options, and recommended Moodle, which meets our requirements for functionality, flexibility, and sustainability.

In order to maximize effectiveness, Cuesta will join forces with Remote-Learner USA, which will provide remote hosting, support, and some training on the new system.

Implementation of Moodle will take place during the 2011-12 academic year with the goal of moving all DE classes to Moodle by Summer 2012. Blackboard will be available during this transition, but will be phased out by June 2012. There will be no change to MyCourses with this transition.

Timeline:

Fall 2011:

- Faculty training—approved for Flex and Professional Development—is scheduled for October 6, October 7, and November 23 (depending on interest.) Each of these sessions is a full day (6 hours), hands-on training on the SLO campus. Registration information coming soon.
- Develop integration between Banner and Moodle.
- Post online training materials for faculty and students.
- Remote-Learner migrates course content from backup Blackboard files to Moodle.

Spring 2012:

- Additional faculty training (dates to be determined.)
- Begin teaching some DE classes in Moodle.

Summer 2012:

- All DE classes offered on Moodle.
- Instructor support available throughout the term to ease transition.

Please contact [Mark Stengel](#) if you have questions. (805) 546-3159

Conference & Paper Calls

- Directors of Educational Technology in California Higher Education DET/CHE 26th Annual Conference, Nov. 29–Dec. 2, 2011. Downtown San Francisco, CA.
- THATCamp Games: Applications Now Open. Co-organizers Anastasia Salter and Amanda Visconti “invite faculty, administrators, game scholars and designers, research and archival librarians, and students interested in the confluence of games and humanities.” THATCamp Games will take place Jan. 20–22, 2012. University of Maryland, College Park, MD.
- eLearning 2012 Annual Conference for eLearning administrators, faculty, instructional designers, online media specialists, and web course developers. Feb. 18–21, 2012. The Westin, Long Beach, CA. Call for presentations: submission deadline Oct. 7, 2011.
- Academic Exchange Quarterly, independent double-blind-peer-reviewed print journal, welcomes submissions that contribute to effective instruction and learning regardless of level or subject.
- The MERLOT Journal of Online Learning and Teaching (JOLT) is a peer-reviewed, open access, online publication addressing the scholarly use of multimedia resources in online education. JOLT is published quarterly in March, June, September, and December.