

Cuesta Library Services For Faculty

Find details on these services on the library website:

<https://www.cuesta.edu/library/services/faculty.html>

English 201A Instructors

- **Library Information Literacy Assignment (LILA)** <https://www.cuesta.edu/library/lila/>
Completion of the Library Information Literacy Assignment (LILA) is a requirement for English 201A and is completed within a module in each ENG 201A Canvas course. Contact clove@cuesta.edu for more information
- **LILA Assignment Setup Checklist**
https://www.cuesta.edu/library/documents/lila/LILA_FAQs.pdf
- **LILA Instructions & Frequently Asked Questions (FAQ's)**
https://www.cuesta.edu/library/documents/lila/LILA_FAQs.pdf

Library Services for Faculty

- **Request a book or periodical** - Cuesta faculty and staff may request print materials for library purchase by contacting clove@cuesta.edu or another librarian.
- **Request a library orientation** - Request orientations by librarians, including information literacy, general research skills, and subject specific classes. Contact Mallory_cronan@cuesta.edu
- **Request an item to be put on reserve** - Cuesta faculty may request that a book or multimedia item from the library's collection be placed on two-hour reserve. Faculty may also place their own folders, books, or multimedia items on reserve. Please stop by the circulation desk at the library where you would like to place the reserve or fill out the request online. For San Luis reserves contact Leslie Foshee (leslie_foshee@cuesta.edu), or call x3155. For North County reserves contact Jennifer Correa. (jcorrea@cuesta.edu) or call x6211.
- **Request a library guide** (<http://libguides.cuesta.edu/>) or other curriculum materials for a class, or get help embedding research links in Canvas courses, contact jennifer_severson@cuesta.edu.
- **Embed library guide in Canvas Instructions** (https://libguides.cuesta.edu/lib_resources/libguides)
- **Request Use of Turnitin.com** - Cuesta College has a contract with Turnitin.com that enables faculty to use their software to detect plagiarism. To obtain your faculty login and password, or for other information, email: defaculty_support@cuesta.edu.

Copyright

- **View a checklist for copyright fair use** (pdf file) - A checklist on fair use from the Copyright Management center at Indiana University.
- **Guide on Campus Copyright Rights and Responsibilities** (pdf file) - A basic copyright guide from the Association of American Universities.

Open Educational Resources

- Visit: <https://www.cuesta.edu/academics/oer/> for more information about using open educational resources (OER) in your class.